

Name : Salma Musallam Ghabish Al Hashmih.
Identity number : 09124348
Nationality : Omani
Languages : Arabic (native language), English (very good)
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❖Objective

I am intending to join a professional Accounting firm where I can augment my theoretical knowledge and expend what I have of experiences with practical experience in Accounting or any relevant field.

❖Education

A. BA Accounting – Dissertation in The Importance of Cost Control enhancing company productivity:
Gulf College, Muscat, Oman (Graduation date: Jan. 2016).
GPA: 3.1

❖Training and Courses

- Training at National Bank of Oman as Accountant (2 months, Feb-2017-Mar-2017)
- Internship training at Ithraa General Authority for Investment Promotion and Export Development in Accounting (3 months, Oct-2017-Dec-2017)
- Internship training at Oman Flour Mills in Accounting (2 months, Sep-2019-Nov-2019)
- Internship training at Muscat Electricity Distribution Company (2 months, Aug-2021-Sep-2021).
- Internship training at Tax Authority Oman (2 months, Sep-2023/ Nov-2023).
- Attending a Workshop at Muscat securities Market(Sep-2018)
- Attending Workshop at Al-Rafid Fund (Jan-2019).

❖ Skills and Abilities

Interpersonal Skills:

- Ability to communicate effectively with different people.
- Ability to lead and work in teams.
- Ability to handle problems and plan effective solutions.

Computer Skills:

- Microsoft Office (Word, Excel and PowerPoint)
- Accounting Software.

❖ Languages

- Arabic: Mother tongue.
- English: Very good speaking and writing.

References

- A. National Bank of Oman (24501603).
- B. Ithraa General Authority for Investment Promotion and Export Development (24623300).
- C. Oman Flour Mills (24717300).
- D. Muscat Electricity Distribution Company (24588600)
- E. Tax Authority Oman (24746996).

Dear Sir:

Subject: Job Application Letter

I would like to apply for an appropriate work opportunity would suit my qualification. I hold Bachelor Degree in Accounting from Gulf College. Also, I strongly believe that my qualification and skills will assist intensively in achieving job career's goals successfully. Furthermore I was trained for two months in National bank of Oman (NBO), trained at the General Authority for Investment Promotion and Export Development in section (Accounting). Furthermore I worked in the Fox program in introducing expenses, payment, and balance and salary transactions. I also trained in internal auditing and investment information. Also training in Oman Flour Mills in Accounting Department About (Nave shin program). Also trained at Muscat Electricity Distribution Company Collection Department About (Orion Program). Also trained at Tax Authority Oman In the (TSM program). Enthusiasm, Integrity, honesty, and hardworking are key factors shaping my personality to drive my career's success. I would appreciate the chance to further discuss any opportunity that related to my field. I can be reached on the below mentioned address and contact number .

Yours sincerely

Salma Al Hashmih

Muscat, Sultanate of Oman

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