

Shtha Al Farsi

Sultanate of Oman
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Objective

Diploma graduate in Human Resource Management from Muscat College. Skilled in HR processes, communication, and organization. Seeking an entry-level HR role to apply and grow professional expertise.

Education

Diploma in Human Resource Management
Muscat College

Training

Consumer Protection Management
June 20 to July 31, 2023

Skills

Technical Skills

- HRMS and HRIS familiarity
- Microsoft Office (Word, Excel, PowerPoint)
- Database handling and report generation
- Event planning and coordination

Personal Skills

- Strong analytical and problem-solving skills
- Clear communication and relationship building
- High attention to detail and organization
- Ability to work under pressure

Languages

- Arabic: Native
- English: Read, Write, Speak

Interests

- Leadership development and relationship building
- Reading HR articles and books
- Volunteering and event organization